

Guidelines for Residential Structure Modifications in the Village of Kohler

To ensure Village of Kohler ordinances, deed restrictions, and design guidelines are all considered when making home modifications that require a building permit, please follow these guidelines:

1. Read your deed language regarding home modifications. If you were not the original homeowner, you will need to obtain a copy of the original deed. One can be obtained from the Sheboygan County Register of Deeds.
2. In most cases, the deed language will require that Kohler Co. approve plans for modification that change the exterior of the home or footprints of buildings and driveway, and for tree removal.

Submit plans to:

Scott Anderson
President-Hospitality and Real Estate Group
Mail Stop 000
Kohler, WI 53044

The following items should be submitted:

- a. **Site plan of existing and proposed.** This is required if you are changing the footprint of your home, driveway location, removing trees, or adding an accessory building, fence, or building addition. The site plan must indicate the first floor elevation of building additions, grades, dimensions to property lines, and dimension to other structures on the property.
 - b. **Pictures** of areas of the home being impacted.
 - c. **Blueprints** of proposed changes, if applicable.
 - d. If the proposed changes involve changing the outside material of a home, or adding a new material, **samples** of the material should be submitted.
 - e. Homeowner **contact** information. Please provide name, phone number, address of property for modification, and address for owner communication.
3. You will receive a formal written response to your request after review by Kohler Co. A copy of this response will also be sent to the Public Works Superintendent, Village of Kohler. Allow 60 days for the review process.

Questions or concerns regarding this process or the status of your request can be directed to Scott Anderson, President-Hospitality and Real Estate Group at (920) 457-4441.